2021 UCEA Graduate Student Summit
Call for Proposals

I. General Information

The **10th annual UCEA Graduate Student Summit (GSS)** will be held on **Wednesday, November 10, 2021** as an extension of the UCEA Convention at the Hyatt Regency Columbus in Columbus, Ohio from November 11-14, 2021. Please note that UCEA is currently planning for a "Hybrid Convention" in November. We understand that you have many questions as you look ahead to #UCEA21 and we will do our best to answer them.

The purpose of the GSS is to create a supportive, constructive, and encouraging space for graduate students to receive feedback from faculty and fellow graduate students on how to strengthen their scholarly work. This GSS also offers opportunities for graduate students to grow their network by engaging with other graduate students and faculty from across the world. Specifically, the GSS includes:

- **Paper presentations, roundtable sessions, and Ignite! sessions**, in which participants will share their research and receive constructive feedback from distinguished faculty (detailed below).

- **Developmental workshops for graduate students**, where participants will hear from emerging and established scholars on topics such as crafting research agendas, the publishing process, career pathways, and uncovering the hidden curriculum of graduate school.

- **Networking opportunities and social events** will allow for participants to connect with graduate students and faculty from various UCEA institutions, including UCEA Executive Committee members and Plenum Session Representatives, in both formal and informal settings.

II. UCEA Convention Theme

In keeping with the UCEA Convention, GSS participants should demonstrate how their proposals for the GSS address the 2021 UCEA Convention theme, Emerging Stronger: Reuniting to Advance Educational Leadership. Please refer to the **2021 UCEA Convention Call for Proposals** for a full discussion of the Convention theme.

III. Graduate Student Summit Session Types

There are three session categories, each of which provides a platform for ideas and work in various stages of completion. **Please note that most of the work graduate students present at the GSS are *works-in-progress* since this is intended to be a learning opportunity,** especially as this may be the first time participants have submitted work.

A. **Paper proposal**. A paper proposal is intended for reporting research results or analyzing issues of policy and practice in an abbreviated form. If you will have a manuscript-length paper completed by the end of October, you should submit a paper proposal.

B. **Roundtable proposal**. These sessions are intended for discussing early works-in-progress where you may have an outline developed, but have not started writing the formal elements of a paper. If you have an idea about a potential research project and/or have an outline developed and would like feedback on how to proceed, you should submit a proposal for a roundtable presentation.

C. **Ignite! presentation proposal**. An Ignite! presentation proposal sparks interest and awareness of multiple, yet similar topics while encouraging additional thought and action on the part of presenters and audience members. If you have an idea that is in-progress, a useful strategy to share, or poignant idea/question to propose, you should submit a proposal for an Ignite! presentation.

Sample proposals for each are posted to the UCEA Graduate Student Summit webpage for your review. Please refer to those exemplars as you craft your own proposal.

IV. Submission Guidelines

Graduate students at any level in their graduate work may submit proposals for consideration.

Submission length **must not exceed three (3) single-spaced pages** (approximately 1,500 words or 6,000 characters; excluding references and tables/figures) **using 12-point font** (Times New Roman). References are required and **must not exceed one (1) additional single-spaced page** (approximately 400 words or 2,200 characters). So, submissions should not be longer than 4 pages. **The text of the proposal should be anonymous and must not include any author identifications, such as names and institutional affiliations.**

The lead author of the proposal is required to upload an advance copy of the work into the All Academic system through the UCEA Convention website by October 25, 2021. This is required for your faculty discussant to review your work and offer feedback. By submitting a proposal, the lead author of the proposal also agrees to serve as a reviewer for GSS proposals. An author's failure to live up to either of these commitments (uploading an advance copy and/or failing to serve as a reviewer) may lead to the proposal being removed from consideration and/or the GSS program.

Please carefully review your proposal before submitting it. The All Academic system directly copies the information provided in the proposal for the program, so check your title, author names, and affiliations.

V. Participation Limits

You may submit more than one proposal to the GSS, and you may submit the same proposal to both the GSS and the UCEA Convention. Please note that these submissions are separate. If you submit a proposal to the GSS and also wish to submit it to the UCEA Convention, you must go through all the same steps in the All Academic system for the UCEA Convention. If you plan to use the same title for both proposals, please append your GSS submission title to include "(GSS)" at the end (minus quotes).

VI. Criteria for Review of Proposals

To participate in the GSS as a presenter, you must submit a proposal and that proposal must be accepted. All proposals will be subject to anonymous, peer review by the UCEA Graduate Student Council Representatives and at least two outside reviewers. Priority will be given to single-author papers or papers co-authored by graduate students. **The text of the proposal must not include author names**; **for many reviewers, this is grounds for proposal rejection**. Details and further descriptions of the criteria can also be found on the website.

VII. Proposal Reviewers

The GSC invites all GSS attendees and participants to serve as reviewers for the 2021 GSS, though the lead author is required to review. Through the act of submitting a proposal, the lead author of each proposal is entering a professional agreement to review proposals for the GSS. An author's failure to complete their assigned reviews may lead to the proposal being removed from the GSS. Individuals can volunteer to serve as a reviewer by contacting us at uceagradconnex@gmail.com if you are not the lead author but wish to review proposals. The deadline for completed proposal reviews is **June 30, 2021.**

VIII. Graduate Student Summit Registration

Registration for the 2021 UCEA GSS will be available online through the UCEA registration site in June 2021. **The cost of registering for the UCEA Convention is a separate fee, and registration for both the UCEA Convention and the GSS is required for presenting during the GSS.**

IX. Proposal Submission Deadline

Proposals must be submitted electronically by <mark>Sunday, May 30, 2021 at 11:59 pm EDT</mark> through All Academic. To access the submission portal, first login to your UCEA account by navigating to https://members.ucea.org/login. Once logged in, click on the blue "*Visit All Academic*" button under the "*2021 UCEA Convention*" heading on the right side of the screen to submit your proposal.

If you have questions or need assistance, email the **UCEA Graduate Student Council** at **uceagradconnex@gmail.com**.