



2018 UCEA Graduate Student Summit Call for Proposals



“Our Mission Critical: Revolutionizing the Future Through Equitable Educational Leadership, Research, and Practice”

I. General Information

The 7th annual UCEA Graduate Student Summit (GSS) will be held at the Marriott Marquis Hotel in Houston, Texas. The GSS will commence at **12:00pm on Wednesday, November 14, 2018 and conclude at 11:30am on Thursday, November 15, 2018**. The purpose of the GSS is to provide graduate students a space to engage in authentic dialogue about their scholarly work. This GSS will offer opportunities to meet and network with graduate students and faculty, to present your work and receive feedback on your research. It will include:

- **Paper sessions**, in which you will share your research and receive constructive feedback.
- **Ignite! sessions**, in which you will share your research and/or ideas for research projects and receive constructive feedback.
- **Roundtable sessions**, in which you will share your research and/or ideas for research projects and receive constructive feedback.
- **Mentor feedback sessions for paper, Ignite!, and roundtable presenters**, in which you will get direct feedback from distinguished faculty on a work that you would like to publish, a proposal, or your dissertation research plan.
- **Networking sessions**, where you will have the chance to network with faculty and students from other UCEA institutions interested in similar research topics and talk with UCEA Executive Committee members and Plenum Session Representatives.
- **Social gatherings for graduate students**, where you will have the chance to make connections with others sharing similar life experiences in graduate schools across the globe.
- **Developmental workshops for graduate students**, where you will hear from emerging and established scholars on such topics as creating a research agenda, crafting a CV, applying for jobs, the publishing process, and grappling with and making it through graduate school.

II. Theme

The GSS is an extension of the UCEA Convention. In keeping with the UCEA Convention, students should demonstrate how their proposals for the GSS address the UCEA Convention theme, **“Our Mission Critical: Revolutionizing the Future Through Equitable Educational Leadership, Research, and Practice.”** Please refer to the [2018 UCEA Convention Call for Proposals](#) for a full discussion of the 2018 Convention theme.

III. Graduate Student Summit Proposal Submission Categories

This year, we are providing three session categories, each of which provides a tiered outlet for ideas and works in various stages of completion. If you will have a manuscript-length paper completed by the end of October, you should submit a proposal for a paper presentation. If you have an idea that is in-progress, a useful strategy to share, or poignant idea/question to propose, you should submit a proposal for an Ignite! presentation. If you have an idea about a potential research project and/or have an outline developed, but

would like feedback on how to proceed, you should submit a proposal for a roundtable presentation. **Please note that most of the work graduate students present at the GSS are works-in-progress. A key purpose of the GSS is to create a safe, constructive space for graduate students to receive feedback from faculty mentors and fellow graduate students on how to strengthen their work.**

- A. **Paper proposal.** A paper proposal is intended for reporting research results or analyzing issues of policy and practice in an abbreviated form. You should submit for a SINGLE paper presentation only--not an entire paper session. Presenters are required to upload electronic copies of their papers three weeks before the GSS begins. Your submitted paper proposal should include a statement of purpose, conceptual/theoretical framework, findings (even if preliminary), and implications/conclusions. For research reports, also describe data sources and methods.
- B. **Ignite! presentation proposal.** An Ignite! presentation proposal is intended to stimulate informal, lively discussions using a five-minute presentation with no more than 20 slides, where each slide is displayed for approximately 15 seconds while the presenter addresses the audience. The intent of an Ignite! session is to spark interest and awareness of multiple, yet similar topics while encouraging additional thought and action on the part of presenters and audience members. Ignite! presentations are an ideal way to present innovations, effective strategies and tools, problems of practice, collaborations, etc. You should submit for a SINGLE five-minute Ignite! presentation only--not an entire Ignite! session. Your submitted Ignite! presentation proposal should be for an individual (five-minute) Ignite! presentation that describes the purpose and topic of the five-minute presentation, relevant literature, findings (if applicable), and examples of questions or areas to be addressed. View an example of an "Ignite" Session [here](#).
- C. **Roundtable proposal.** These sessions are intended for discussing early works-in-progress where you may have an outline developed, but have not started writing the formal elements of a paper, collecting data, and/or drafting final assertions/implications. Presenters are required to upload electronic copies of their outlines three weeks before the GSS begins. Your submitted roundtable proposal should include the overall topic, research questions, relevant literatures you are pulling from, and a general outline for the research study.

Sample proposals for each will be posted to the UCEA graduate student development webpage at <http://gradstudents.ucea.org> in by early March. Please refer to those exemplars as you craft your own proposal. Should you have questions about proposal drafting, feel free to email the UCEA Graduate Student Council at uceagradconnex@gmail.com.

IV. Criteria for Review of Proposals

To participate in the GSS as a presenter, you must submit a proposal, and that proposal must be accepted. All proposals will be subject to blind, peer review by the UCEA Graduate Student Council and at least two outside reviewers. Priority will be given to single-author papers or papers co-authored by graduate students. The lead author of each proposal also agrees to serve as a reviewer for other GSS proposals. An author's failure to live up to either of these commitments may lead to the proposal being removed from the GSS. **The text of the proposal must not include author names; for many reviewers, this is grounds for proposal rejection.** Proposals will be evaluated for:

- Relevance of research problem, policy, or topic to the convention theme and/or broader discourse in the field regarding leadership preparation;
- Thoroughness and clarity of the proposal;
- Conceptual/theoretical framework, methods, analysis, and presentation of findings (for empirical research); and
- Significance, especially for PK-12 educational leadership and/or PK-20 education policy.

V. Submission and Participation Guidelines and Proposal Deadlines

Graduate students engaged in research, policy, or practice in educational or youth-serving agencies may submit proposals for consideration.

Proposals must be received by 11:59pm Eastern Time on May 6, 2018. All proposals must be submitted electronically at the link to be provided at the UCEA homepage (<http://www.ucea.org>). **The site will open on March 28, 2018.** Please follow the prompts for submitting to the 2018 GSS.

You may submit more than one proposal to the GSS, and you may submit the same proposal to both the GSS and the UCEA Convention. Please note that these submissions are separate. If you submit a proposal to the GSS and also wish to submit it to the UCEA Convention, you must go through all the same steps in the AllAcademic system, but through the pathway for the UCEA Convention, too. If you plan to use the same title for both proposals, please append your GSS submission title to include "(GSS)" at the end (minus quotes).

Submission length **must not exceed three (3) single-spaced pages** (approximately 1,500 words or 6,000 characters; excluding references and tables/figures) **using 12-point font** (Times New Roman). References are **required** and **must not exceed one (1) single-spaced page** (approximately 400 words or 2,200 characters). **The text of the proposal must not include any author names.**

The lead author of the proposal is required to upload an advance copy of the work into the AllAcademic system through the UCEA Convention site three weeks prior to the GSS (October 29, 2018). This is required for your faculty mentor to review your work in order to be able to offer feedback. By submitting a proposal, the author of the proposal also agrees to serve as a reviewer for GSS proposals. An author's failure to live up to either of these commitments (uploading an advance copy and/or failing to serve as a reviewer) may lead to the proposal being removed from consideration and/or the GSS program.

Please carefully review your proposal before submitting it. The AllAcademic system directly copies the information provided in the proposal for the program, so check your title, author names, and affiliations.

VI. Graduate Student Summit Registration

The GSS immediately precedes the 2018 UCEA Convention. Registration for the 2018 UCEA GSS will be available online through the UCEA registration site in June 2018. The cost of attending the 2018 GSS will be announced along with the regular Convention registration rates. **The cost of registering for the UCEA Convention is separate fee, and registration for both the UCEA Convention and the GSS is required for presenting during the GSS.**

If you have questions at any time, please feel free to email the UCEA Graduate Student Council at uceagradconnex@gmail.com.